



BRISBANE CITY COUNCIL
ACTION MINUTES

DRAFT

MONDAY, OCTOBER 7, 2013

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

7:00 P.M. CLOSED SESSION

- A. Conference with Real Property Negotiator regarding Sierra Point Properties, pursuant to Government Code Section 54956.8**

7:30 P.M. CALL TO ORDER – FLAG SALUTE

Mayor Miller called the meeting to order at 7:31 p.m. and led the flag salute.

ROLL CALL

Councilmember's present:	Conway, Lentz, O'Connell, and Mayor Miller
Councilmember's absent:	None
Staff present:	City Manager Holstine, Finance Director Schillinger, Deputy Finance Director Cooper, City Clerk Spediacci, City Attorney Kahn, Deputy Fire Chief Johnson, Principal Analyst Saguisag-Sid, Community Development Director Swiecki, Police Chief Macias

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM Conway made a motion, seconded by CM O'Connell, to adopt the agenda as proposed. The motion was carried unanimously by all present.

REPORT FROM CLOSED SESSION

City Attorney Kahn reported that direction was given but no action was taken on the Closed Session item.

ORAL COMMUNICATIONS NO. 1

Kevin Fryer announced the upcoming 10th season of the Live at Mission Blue Concert Series. He reviewed the history and background of the concert series and thanked the City, the Friends of the

Brisbane Library, local businesses, and resident volunteers who had all worked together to make these events possible. He indicated that over the ten years \$50,000 had been raised to be given to the Brisbane Library to improve their services to the community.

Jeri Sulley talked about the Friends of the Brisbane Library participation in the program and thanked Mr. Fryer for the contributions to the Library.

Mayor Miller and Councilmembers thanked both Mr. Fryer and Mrs. Sulley for their important contributions to the community.

PROCLAMATION & PRESENTATION

A. Recognizing October 2013 as Fire Prevention Month

Mayor Miller read and presented the proclamation proclaiming October 2013 as Fire Prevention Month to Deputy Fire Chief Johnson and thanked the Fire Department for their important services to the community.

CONSENT CALENDAR

CM Conway asked that Consent Calendar item B be continued to the next City Council meeting due to him not having the item in his agenda packet. Councilmember concurred.

- A. Approve City Council Minutes of July 29, 2013**
- B. Approve City Council Minutes of August 19, 2013**
- C. Approve Monthly Investment Report as of July 31, 2013**
- D. Adopt Ordinance No. 566, waiving second reading, amending chapter 16.12, tentative and final parcel maps and subdivision maps--where required; chapter 16.16, tentative map procedures; chapter 16.20, final map procedures; chapter 16.24, park improvements—bay access—natural heating and cooling; section 17.02.150, condominium; and chapter 17.30, condominiums, of the municipal code**
- E. Award the construction contract for the 2013 Slurry Seal Project to VSS International, Inc. in the amount of \$ 145,300.00, and authorize the Mayor to sign the Agreement on behalf of the City**
- F. Approve Community Park Use Application for BEST/PTO movie night(s)**
- G. Approve Community Park Use Application for AYSO Barbeque**
- H. Approve Co-sponsorship of Chamber Music Concert Series**
- I. Adopt Resolution No. 2013-38 declaring a police vehicle surplus to dispose of through the public auction process**

CM Conway made a motion, seconded by CM O'Connell, to approve the Consent Calendar as amended. The motion was carried unanimously by all present.

NEW BUSINESS

A. Consider approval of the scope of services with Integral Group for the next phase of the Sustainability Plan for the Brisbane Baylands

City Manager Holstine reported that the City has been developing a Sustainability Plan using the principles of One Planet Living. He said the next step was to develop Key Performance Indicators with the assistance of Integral Group. He indicated that the Sustainability Committee believes that the Key Performance Indicators can be completed and ready for review by the end of the calendar year. He said the cost for the scope of work was \$7,760 and would be charged to the Baylands Project which is the responsibility of Universal Paragon.

After Councilmember questions and clarifications, CM Conway made a motion, seconded by CM Lentz, to approve the scope of services as proposed. The motion carried unanimously by all present.

B. Consider approval of the proposal with Keyser Marston & Associates to provide financial and economic analysis of various Brisbane Baylands development proposals and authorize the City Manager to sign a contract prepared by the City Attorney

City Manager Holstine said that the City has been using Keyser Marston for economic analysis of Baylands related development scenarios in the past several years. He indicated that the proposed contract takes into account the various development scenarios in the Draft Environmental Impact Report and will be used to inform future city surveys as well as the negotiation of potential development agreements. He then introduced Mr. Tim Kelly of Keyser Marston & Associates.

Mr Marsten indicated that his firm had been in existence for the last 40 years and talked about the work that his firm would be conducting for Brisbane as part of this contract.

After Councilmember questions and clarifications, CM Lentz made a motion, seconded by CM Conway, to approve the proposal as presented. The motion carried unanimously by all present.

OLD BUSINESS

A. Consider follow-up discussion on Economic Development Plan

Mayor Miller indicated that he had asked that this be placed on the agenda to continue the discussion that was held at the last Council meeting when the hour was late.

City Manager Holstine gave a brief report about the discussion at the prior Council meeting in which Councilmembers talked about the next steps in developing and implementing the City's Economic Development Plan. He indicated that the proposed Charette was already in the budget

and the Economic Development Subcommittee would continue meet to provide further recommendations to the Council.

Councilmembers discussed the proposed Charette that was planned for Crocker Park and Brisbane Village area and how that would be structured. They asked for clarification about the prerequisite work that would be done in preparation for the Charette and about the Urban Land Institute work and what it would entail.

After some discussion, City Manager indicated that he would bring further information back to the Council for consideration at their next meeting.

B. Receive oral report on Airport Noise reduction efforts

CM Lentz gave an update on the recent visit to the Tracon facility.

STAFF REPORTS

A. City Manager's Report on upcoming activities

- Update on membership of Complete Streets Safety Committee

City Clerk Spediacci reported on the recent vacancies on the Complete Streets Safety Committee and the plans for recruitment of new members.

- Report from League of California Cities Conference

City Manager Holstine, Councilmembers Conway and Lentz, and Mayor Miller each reported on the issues they learned about at the conference. Those issues included economic development, fees for fire response and paramedic costs, the future of water, energy waste, redevelopment financing replacement, ethics training, new awards for sustainability, and efforts to weaken CEQA.

- Report from International City Managers Conference

City Manager Holstine reported on the three most interesting takeaways from the conference having to do with Internal Organizational Development, a Sustainability Tour in Cambridge, and the Center for Priority Budgeting organization.

B. Baylands Use Permit Code Enforcement Status

City Manager Holstine reported that the Public Works Director was working with the property owners and the BAAQMD and the enforcement efforts now included increased water trucks and street sweeping.

He also reported that a long-term plan was being worked on through the Council Subcommittee and that a report would be given to the full Council at the next meeting.

MAYOR/COUNCIL MATTERS

A. County-wide Assignments/Subcommittee Reports

CM Lentz reported that the Facilities Subcommittee talked about dedicating the 50th Anniversary History book in honor of past Mayor and Councilmember Steve Waldo.

He also reported that the Planning Issues Subcommittee had met regarding modifying the proposed Grading Ordinance.

B. Communications

Mayor Miller noted that a communication had been received from Dana Dillworth regarding the Closed Session subject on Sierra Point Properties. The communication was entered into the record.

ORAL COMMUNICATIONS 2

There were no members of the public wishing to speak.

ADJOURNMENT

The meeting was adjourned at 10:29 p.m.

Sheri Marie Spediacci
City Clerk